

IASP PRINCIPAL/ASSISTANT PRINCIPALS OF THE YEAR

Nomination and Selection Process

Section A. Blue Ribbon Awards Committee

The Blue Ribbon Awards Committee annually seeks nominations for our *Principals of the Year* and *Assistant Principals of the Year* programs. The intent is to recognize outstanding elementary, middle, and high school principals and assistant principals.

Section B. Criteria for Nominees

What are the criteria for nominees?

- Nominee must be a current member of the Indiana Association of School Principals for one full year prior to nomination.
- Nominee must hold a valid administrator's license.
- Administrator's planning retirement at the completion of this school year are not eligible.
- Nominee must have completed a minimum of five (5) years as a building principal to be nominated as a *District Principal of the Year*.
- Nominee must have completed a minimum of two (2) years as a building assistant principal to be nominated as a *District Assistant Principal of the Year*.

Section C. Desired Characteristics of a Nominee

What are the characteristics desired of a nominee?

- Nominee should have memberships in and be actively involved in additional professional organizations.
- Nominee should have evidence of personal community involvement.
- Nominee should have evidence of involving the community in school activity.
- Nominee should have evidence of personal involvement in the implementation and/or support of successful programs in the school.
- Nominee should provide evidence of working with teachers to implement and /or support programs, which improve student learning.
- Nominee should provide at least one example of being a risk taker to improve some aspect of the school.
- Nominee should have evidence of his or her role in ensuring a positive school climate which reflects high student and staff morale.
- Nominee planning retirement at the completion of this school year are not eligible.

Section D. Timelines for the Process

What are the timeline for this process?

- Nomination form is due to the IASP office no later than February 5, 2010.
- Nominations will be sent to the districts for selection of district winners.
- District winner's names are due to the IASP office no later than March 19, 2010.
- Blue Ribbon Awards Committee will screen all district recommendations in the summer. (Blue Ribbon Committee consists of all district and state winners from 2008 and 2009)
- State winners will be announced at the Fall Professional Conference (State Assistant Principal will be announced at the Assistant Principal Conference).

Section E. Nominations Procedures

Who can nominate a principal or assistant principal?

- Anyone (fellow administrators, teachers, parents, etc.) You may even submit your own name! Some of you may not realize that neither national organization will allow us to submit state winners that are not returning to a school the following year. Therefore, administrators retiring at the end of this school year are not eligible.

This information should be completed and mailed to the IASP office,

**11025 East 25th Street, Indianapolis, Indiana 46229
no later than February 5, 2010.**

Electronic forms may be requested at pmoss@iasp.org

Section F. Awards

A Blue Ribbon Awards Committee then scores all district winners to identify one each of the following:

- Indiana Elementary Principal of the Year
- Indiana Middle Level Principal of the Year
- Indiana High School Principal of the Year
- Indiana Assistant Principal of the Year

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