

**SAMPLE of INSPIRE<sup>3</sup> Mini-Grant Application 2019-2020 School Year- Available now – Email Joan at [joan.inspire3@iasp.org](mailto:joan.inspire3@iasp.org) for the live link to this application**

## **1. INSPIRE<sup>3</sup> Program Mini-Grant Terms and Conditions**

The INSPIRE<sup>3</sup> program mini-grants are funded through our program's grant that is facilitated by the Indiana Association of School Principals (IASP) and the Indiana Middle Level Education Association (IMLEA), to support student engagement in philanthropy education and service-learning.

### **TEACHERS INTERESTED IN APPLYING MUST MEET THE FOLLOWING CRITERIA**

- Be a certified teacher in the State of Indiana
- Teach at an Indiana public, charter or independent school
- Sign up on our new INSPIRE<sup>3</sup> signup form [here](#).
- Use a Learning to Give [www.learningtogive.org](http://www.learningtogive.org) lesson related to the student service-learning project
- Submit data from your completed service-learning project on the [online](#) generationOn Schools Service-Learning Tracker. Your school needs to be registered on [www.generationon.org](http://www.generationon.org) and you need to "join" your school account to have access to this **free** online tracker that is found on your school account page on your Dashboard after your school is registered.
- **If you have any questions please contact, Joan Belschwender, Director of INSPIRE<sup>3</sup> program at [joan.inspire3@iasp.org](mailto:joan.inspire3@iasp.org)**

### **DEADLINE TO APPLY**

**\$250 INSPIRE<sup>3</sup> program Mini-Grants** will be awarded during the 2019-2020 school year starting in July 2019. This is an ongoing grant opportunity with a limited number available each month. Applications will be reviewed upon receipt. (Depending on the demand for these mini-grants, there may be a limit of one or two mini-grants per school during the school year. First priority will be given to teachers applying for the first time from schools that have not received one of our grants before)

Applications will not be considered if they are incomplete. Have your information ready when you begin filling out the grant application, it cannot be saved. A **sample** grant application can be obtained by emailing Joan at [joan.inspire3@iasp.org](mailto:joan.inspire3@iasp.org) and requesting it or you can copy and paste the application below on a word document for your planning.

Please note: Grant fund checks cannot be made out to individual teachers. They will be processed using the school name and the school Federal Tax ID number will be required to process the check. The check to your school will come from the IASP (Indiana Association of School Principals) with your mini-grant code in the memo box.

Once you have submitted your application, you will not be able to review or make edits, but contact Joan if there is something you have a question about or need to add.

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## 2. Applicant & School Contact Information

### 1. Applicant Contact Information

Name\*

First Name\*

Last Name\*

Position\*

Phone\*

Preferred Telephone Number

Email\*

Confirm Email\*

**Additional Contact involved in this service-learning project. (If applicable.)**

First Name

Last Name

Position

Email

### 2. School Contact Information

School Name (exact legal name)\*

School Corporation Name\*

School Address\* Address Line 1\*

City

State

ZIP Code

School Phone Number\*

School Fax Number\*

School Website\*

## 4. School Federal Tax ID Number

## 5. Your School Principal's Information

### Principal Name\*

First Name\*

Last Name\*

Email\*

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## 3. Grant Request - \$250

Amount requested - Please click the \$250 button below. \*

\$250

Name of Service Project\*

Service-Learning Focus. (You can select more than one focus.)\*

Environment

Animals

Art/Culture

Civic Participation/Civil Rights

Community Development

Disaster Relief/Preparedness

Hunger/Homelessness/ Poverty

Education/Literacy

Global

Citizenship

Health/Safety/Wellness

Special Needs

Elderly

Other:

Other Value

Date(s) of Project\*

Duration of Project

Number of students participating in the service-learning project\*

Grade level(s) participating\*

Explain if this service-learning project will be done in the classroom and/or after school. \*

Have you received any generationOn Indiana or INSPIRE3 mini-grants in the past? (yes or no)

Is your school Registered on the generationOn website? (yes or no) (If you are not sure you can check the School Directory on the generationOn website under Classroom/Schools or email Joan at joan.inspire3@iasp.org and she will help you. Thanks for registering your school on the generationOn website if it is not registered so you can use their free service-learning tracker to document data and reflections of your project after completion. As an in-

kind partner, our program uses their free documenting tool, and we are able to view the reports.

If your school is registered, have you "joined" your generationOn school account? ( You can check your Dashboard on the generationOn website to see if your school is listed. You need to be connected to your school account to have access to the online genOn Schools Service-Learning Tracker form) Again if you have any

questions about this please email Joan.

#### 4. Philanthropy Education & Service-Learning

Which **Learning to Give Unit and/or Lessons** (found at [www.learningtogive.org](http://www.learningtogive.org)) will you use with your students? If you need help in finding an appropriate lesson for your service-learning project, email Joan Belschwender, Director of INSPIRE3 at [joan.inspire3@iasp.org](mailto:joan.inspire3@iasp.org) or Beth Smith, INSPIRE3 Consultant at [beth.inspire3@iasp.org](mailto:beth.inspire3@iasp.org) (LTG is a collaborative partner and you must include a LTG lesson that you will use all or part of before, during, or after your service-learning experience)

List LTG Unit and/or LTG Lesson titles \*

How will you incorporate the above LTG Unit and/or Lesson in this service-learning project \*

Briefly describe the student service-learning project. \*

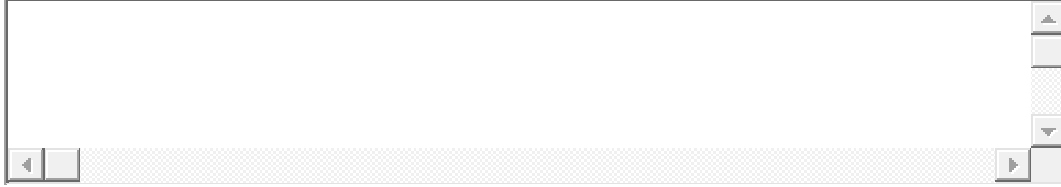
Describe how you will incorporate "Student Voice" in the service-learning process. \*

Briefly describe the expected Academic Outcomes of this service-learning project. - \*

Briefly describe the expected Social/Emotional Outcomes of this service-learning project.\*

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Briefly describe the expected Service Outcomes of this service-learning project.\*

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Describe how the mini grant funds will support this service-learning project and estimate the costs. Our mini-grant funds cannot be used for substitute teacher pay. (Be aware that many school corporations will not reimburse for

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gift cards)\*

Community Resources: List any community resources or partners that may help you with your service-learning

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project.

Please enter any further details you would like to share.

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Please Note: Once you have submitted your application, you will not be able to retrieve it or make edits. You can print a copy for your records before proceeding. If your mini-grant application is accepted an award letter and forms will be emailed to you and your principal and a copy of your mini-grant application will also be included.

\*By selecting "SUBMIT", you are indicating that you understand that you are applying for a INSPIRE3 Mini-grant and you acknowledge and agree to the terms and conditions outlined in this application.

Use the online application to Apply – Email Joan at for the live link to this application

Any questions email Joan at [joan.inspire3@iasp.org](mailto:joan.inspire3@iasp.org)